



This could be your chance to break into the fast-paced world of Technical Recruiting!

Technical Recruiter (Direct Hire team)

Job Description:

EdgeLink is growing!

EdgeLink is seeking a motivated, pro-active individual to join our direct-hire recruiting team. Key areas of focus are recruiting, interviewing, screening, reviewing resumes, and qualifying applicants to satisfy job opportunities. Also responsible for locating, developing and cultivating current and new business relationships. Positive, outgoing individual with strong work ethic who enjoys working with a team to achieve a common goal.

Key Attributes:

Building Relationships – Cultivates an active network of relationships inside and outside the organization. Relates well to candidates.

Ethics/Acting with Integrity – Demonstrates principled leadership and sound business ethics. Builds trust with others through credibility and keeping commitments. Show consistency between personal and professional values.

Negotiating & Customer Service – Demonstrates high regard for customer service. Promotes effective ideas and proposals. Shapes projects with a positive image. Negotiates win/win arrangements with customers and employees. Motivated to work well with others.

Energy and Enthusiasm – Exhibit superb listening skills intended for qualifying and screening candidates to ensure the best fit for all parties involved. Energy, enthusiasm and a genuine interest in others is essential.

Requirements:

- BA/BS in Business Administration or equivalent experience
- Strong interest of working within High Tech industry
- Ability to control the sales process from inception to closure and follow-up, typically requires 1-2 years of sales experience.
- Demonstrated ability to handle multiple tasks simultaneously and work in a fast-paced environment.
- Excellent interpersonal and communication skills/interest in people and curiosity in nature
- Demonstrated ability to use personal computers (internet search capabilities, database maintenance systems, etc.).

Apply to: jointheteam@edgelinek.com

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blog with us: www.edgelinek.com/blog